

# Travel Approval Form

**Department:** JUSTICE OF THE PEACE, PCT 4

**Event Name:** TJCTC 20-HOUR TRAINING

**Location:** LUBBOCK, TX

**Event Dates:** 05/31/2026 TO 06/03/2026

**Purpose:**

- Required Continuing Education/Certification
- Job Training
- Other: \_\_\_\_\_

**Name of Attendees:**

ROBERT SHAW \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Court Decision:**  
This section to be completed by County Judge's Office



**3-09-2026**

## Required Documents Checklist:

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

### Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

### For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

**Signature of Elected Official/Department Head:**



Remit to:

Texas State University  
1701 Directors Blvd  
Suite 530  
Austin, TX 78744

512-347-9927

**INVOICE**

**Robert S. Shaw** (X000510)  
2 N Main St  
Cleburne, TX 76033

Transaction Basket: 26469  
Date: 22/Jan/2026 9:36AM  
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**20 Hour Justice of the Peace - Lubbock**

Location: Overton Hotel Lubbock  
Dates: 2026-05-31 - 2026-06-03

**Conference Registrations**

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Cancellation Request Deadline: May/17/2026 12:00 AM

**Conference Registration**

Subtotal: \$ 150.00  
Total: \$ 150.00

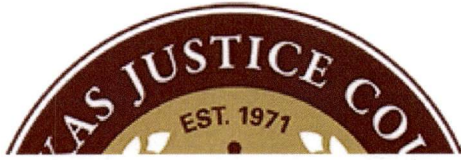
**Lodging Fee (Quantity: 1)**

Lodging Fee

Subtotal: \$ 300.00  
Total: \$ 300.00

**Grand Total:** \$ 450.00

ROBERT S. SHAW  
2 N MAIN ST  
CLEBURNE TX 76033



Remit to:

Texas State University  
1701 Directors Blvd  
Suite 530  
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Page 2 of 2

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**ACCOUNT ACTIVITY:**

**On Account**

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Invoice 26469-1 (Due Date: Apr/27/2026)	\$ 450.00
Total On Account:	<u>\$ 450.00</u>
<b>Total Amount Due:</b>	<b><u>\$ 450.00</u></b>

ROBERT S. SHAW  
2 N MAIN ST  
CLEBURNE TX 76033

# Experienced Judges 20-Hour Conference

*Lubbock*

**May 31 – June 3, 2026**

## **Location:**

### **Overton Hotel**

Located at 2322 Mac Davis Ln, Lubbock, TX 79401

## **How to Register:**

Registration opens September 30. Programs fill quickly. Visit our education events page that day to sign up.

## **Cost & Payment Information**

**Registration cost:** \$150. This cost includes a \$90 registration fee and a \$60 overhead assessment.

**Hotel cost:** \$300 for a single room (\$100 per night for 3 nights)

### **Payment Information:**

You can pay by check, echeck, credit card, purchase order, or money order.

**Please Make Checks  
Payable to:**

Texas Justice Court  
Training Center  
1701 Directors Blvd, Ste 530  
Austin, Texas 78744

Please visit our Registration page for detailed information about payment, cancellations, and more!



Or visit:

[tjctc.org/justices-of-the-peace/registration](https://tjctc.org/justices-of-the-peace/registration)

# Conference Agenda

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## Sunday, May 31st

- 3:00 – 5:00 p.m. Travel & Registration Day for those staying at the hotel. Hotel check-in is 4:00 p.m.

## Monday, June 1st

- 7:00 – 8:00 a.m. Registration  
Hot breakfast buffet
- 8:00 – 10:00 a.m. **General session:**  
Ethics – Abusing Discretion (Civil)
- 10:00 – 12:00 p.m. **General session:**  
Evictions Legislative Update (Civil)
- 12:00 – 1:00 p.m. **Hot lunch buffet served**
- 1:00 – 3:00 p.m. **Breakout sessions (select 1):**
  - *Death Investigations 101 (Civil)*
  - *Tricky Non-Eviction Landlord/Tenant Issues (Civil)*
  - *Deferred and DSC Scenarios*
- 3:00 – 5:00 p.m. **Breakout sessions (select 1):**
  - *Accidental Deaths with Dr. G (Civil)*
  - *Debt Claims and Receiverships (Civil)*
  - *Criminal Case Resolution*

Dinner is on your own

## Tuesday, June 2nd

- 7:00 – 8:00 a.m. Hot breakfast buffet
- 8:00 – 10:00 a.m. **Breakout sessions (select 1):**
  - *Family Violence*
  - *Civil Trial Skills (Civil)*
  - *Magistration – Warrants*

# Conference Agenda cont.

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- 10:00 – 12:00 p.m.

## **Breakout sessions (select 1):**

- *Texas Truancy (Civil)*
- *Causes of Action and Damages (Civil)*
- *Magistration – The Bail Decision*

- 12:00 – 1:00 p.m.

## **Hot lunch buffet served**

- 1:00 – 3:00 p.m.

## **Breakout sessions (select 1):**

- *ODL Scenarios (Civil)*
- *Animal Law (Civil)*
- *Parks and Wildlife*

- 3:00 – 5:00 p.m.

## **Breakout sessions (select 1):**

- *Mental Health Resources (Civil)*
- *Commercial Vehicle Scenarios*
- *Juvenile Diversion Scenarios*

Dinner is on your own

## **Wednesday, June 3rd**

- 7:00 – 8:00 a.m.

## **Hot Breakfast Buffet served**

- 8:00 – 10:00 a.m.

## **General session:**

Tech Tools (Civil)

- 10:00 – 12:00 p.m.

## **General session:**

Creating a Good Environment for Your Court (Civil)

Program ends at 12:00 p.m.

## **Credit Information**

This program is worth 20 hours of credit.

Judges need 10 hours of civil credit. The general sessions cover 8 hours, so you'll only need 2 more civil hours this year.



Conference Name: 20 Hour Justice of the Peace - Lubbock  
 Location: Overton Hotel Lubbock  
 Conference Dates: 31 May 2026 - 03 Jun 2026  
 Client: Texas State University  
 Participant Name: Robert S. Shaw

This conference awards a maximum of 10.0 CEUs.

## Selected Sessions

Participant Robert S. Shaw is registered in the following sessions as of Jan 22, 2026 10:58:03 AM

<a href="#">Session</a>	<a href="#">Tracks</a>	<a href="#">Location</a>	<a href="#">Date</a>	<a href="#">Time</a>	<a href="#">C</a>
Ethics – Abusing Discretion: But I Don’t Want To		Overton Hotel & Conference Center	01 Jun 2026	08:00 AM - 10:00 AM	2
Evictions Legislative Update		Overton Hotel & Conference Center	01 Jun 2026	10:00 AM - 12:00 PM	2
Deferred and DSC Scenarios		Overton Hotel & Conference Center	01 Jun 2026	01:00 PM - 03:00 PM	
Debt Claims/Receiverships		Overton Hotel & Conference Center	01 Jun 2026	03:00 PM - 05:00 PM	2
Family Violence		Overton Hotel & Conference Center	02 Jun 2026	08:00 AM - 10:00 AM	
Magistration – The Bail Decision		Overton Hotel & Conference Center	02 Jun 2026	10:00 AM - 12:00 PM	
ODL Scenarios		Overton Hotel & Conference Center	02 Jun 2026	01:00 PM - 03:00 PM	2
Mental Health Resources		Overton Hotel & Conference Center	02 Jun 2026	03:00 PM - 05:00 PM	2
Tech Tools		Overton Hotel & Conference Center	03 Jun 2026	08:00 AM - 10:00 AM	2
Creating a Good Environment for Your Court		Overton Hotel & Conference Center	03 Jun 2026	10:00 AM - 12:00 PM	2